

## Instructions for ZOOM: Sangha Line

Please visit Zoom's Frequently Asked Questions section for tutorials: [ZOOM FAQ](#)

*(Note: There is no charge to participate in this Zoom Line)*

### By Computer:

Click the following link and install the zoom software: <https://zoom.us/j/831043790>

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- If the option pops up, choose to test your audio and camera on your computer
- Choose to join the call with your computer.
- Once in the call, look in the bottom left of the screen and make sure video and microphone are both on.
- Use the box in the upper right hand corner of your zoom screen to switch between Presenter and Gallery view, depending on your preference. There will be an arrow on the right side of the screen that lets you scroll through pages when there are more than 20 or so other participants on zoom.

### By Smartphone:

Click the following link and install the zoom app: <https://zoom.us/j/831043790>

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- You can skip the step asking for credit card information.
- Once installed you will need to either create an account or sign-in with a gmail or facebook account.
- If requested (or for future Zoom calls on your phone), enter the meeting ID to enter the meeting: **831-043-790**
- Once in the call, look in the bottom left of the screen and make sure video and microphone are both on. *(With some phones you get the video and microphone icons by tapping the screen)*
- You will be muted when you enter the call. You can use the chat feature to ask questions, but the host may not be available to answer during the event.
- Zoom offers two options for viewing: Presenter or Gallery. You may find that either swiping your thumb left or right changes the view, or there may be an option with the three dots at the bottom of the screen (phones vary).

### By Telephone (audio only):

- Dial by your location
- **+1 312 626 6799 US (Chicago)**
- **+1 646 876 9923 US (New York)**
- **+1 346 248 7799 US (Houston)**
- **+1 669 900 6833 US (San Jose)**
- **+1 253 215 8782 US**
- **+1 301 715 8592 US;**
- When prompted, type in the following Meeting ID: **831-043-790**
- At prompt for member ID, enter the # sign
- Press \*6 to mute or unmute yourself

**If you are new to Zoom, please set up Zoom and test your connection prior to the actual event. Evenings after 8 pm are the best time to test as there are generally no other groups using the line at that time.**